



Engg College

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/ Polytechnic

# The Institution of Engineers (India)

(ESTABLISHED 1920, INCORPORATED BY ROYAL CHARTER 1935)

8 GOKHALE ROAD, KOLKATA – 700 020

## PROFORMA OF REPORT FROM STUDENTS' CHAPTER

(1 April 2025 - 31 March 2026)

**Name of Engineering/ Polytechnic college :** Ramco Institute of Technology**Branch of Engineering (for Engineering College only):** Mechanical Engineering**Chapter Code:** 626117/RIT/MC**Date of Last Enrolment of Students in Students' Chapter of IEI:** 28.11.2024**Name of Adviser with contact no and e-mail:** Mr. S. Valai Ganesh, Assistant Professor (Senior Grade), 9043489697, valai.ganesh@ritrjpm.ac.in

Please fill in the format given below. Extra sheets of paper indicating the details of various events be attached with the proforma. All technical activities and events conducted by the Chapter must be accompanied with the photographs taken on the event. Activity reports not complete or not supported by photographs shall not be considered for Award. Please provide the details of each activity (in M S Word) in a separate sheet, the prescribed proforma is provided herewith

**1. Date of Election : 08.08.2025****2. Date of AGM :09.08.2025**

Sl No	Technical Activity	No of activities per Quarter (Qtr)				Details with photograph in Page No (range) (From __ To __)
		Qtr 1	Qtr 2	Qtr 3	Qtr 4	
3.	Committee Meeting/s	✓	✓✓			
4.	Lecture	✓				
	Paper presentation		✓			
5.	Seminar	✓				
	Workshop	✓				
	Conference					
6.	Technical/Project Demonstration	✓				
	Model competition					
	Poster Competition	✓	✓			
7.	Group Discussion					
	Technical Quiz					
	Aptitude Test					
8.	Technical Visit					
9.	Film show					
	Display of Technical Information		✓			
10.	Short term course (Course duration minimum 3 days)					
11.	Any other technical activity					

**Number of photographs attached.**

First Quarter \_\_\_\_\_

Second Quarter \_\_\_\_\_

Third Quarter \_\_\_\_\_

Fourth Quarter \_\_\_\_\_

\_\_\_\_\_  
Signature of the Faculty Advisor

with date affixed with seal

\_\_\_\_\_  
Signature of the Principal

with date affixed with seal



**Details:****Chief Guest/ Guest of Honor: Nil****Speakers: IE(I) Mechanical Faculty Advisor****Report***(maximum 250 words)*

The Department of Mechanical Engineering, in association with the Institution of Engineers (India), successfully conducted a **Committee Meeting** on **25 September 2025**. The meeting was organized to review the progress of the IE(I) Mechanical Engineering Chapter and to plan its academic and professional activities for the current academic year. The event was attended by **IE(I) committee members**, whose active participation contributed to meaningful and productive discussions.

During the meeting, significant emphasis was placed on defining and confirming the **roles and responsibilities of office bearers** for the current academic year, ensuring effective coordination and smooth functioning of the chapter. The committee also discussed in detail the **planning of activities** to be conducted throughout the year, focusing on technical events, professional development programmes, and student-oriented initiatives aimed at enhancing engineering knowledge and practical exposure.

Further deliberations included strategies for **new student enrolment** in IE(I), with the objective of increasing awareness about the benefits of professional body membership among undergraduate students. The members also reviewed the process and timelines for the **annual technical volume submission**, emphasizing the importance of timely documentation of technical contributions and chapter activities.

The meeting was effectively coordinated by **Mr. S. Valai Ganesh, AP (Senior Grade)/Mechanical Engineering, Faculty Adviser – IE(I) Mechanical Chapter**, whose guidance ensured a well-structured discussion and smooth conduct of the meeting. The session concluded with clear action plans and a shared commitment to strengthening IE(I) activities and student engagement during the academic year.

MR. S. VALAI GANESH  
AP(SG)/MECH/RIT

**Faculty Advisor**

IE(I)- MECH Student Chapter  
(626117/RIT/MC)  
Ramco Institute of Technology  
Rajapalayam-626 117

Signature of the Faculty Advisor

with date affixed with seal